

BCR Renal Educators Group (BCR REG)
Terms of Reference

Updated: April 15, 2021

Category	Description
1. Purpose	<p>The formation of the BCR Renal Educators Group supports the BC Renal vision to provide “<i>an innovative, integrated health system resulting in outstanding care for patients living with kidney disease</i>” and the BC Renal mission to “<i>integrate knowledge and practice for better kidney health</i>”.</p> <p>The BCR REG provides a forum for the advancement of high-quality, standardized hemodialysis nursing utilizing the principles of evidence-based, outcome-focused, client-centered care.</p>
2. Responsibilities	<p><i>The Renal Educators Group:</i></p> <ul style="list-style-type: none"> • Develops, reviews and updates provincial guidelines related to hemodialysis nursing care. • Liaises with other BC Renal committees and groups, professional, academic and corporate partners to evaluate and enhance educational processes and materials. • Serves as a conduit and provide advice/ direction to the Health Authority Renal Programs and the Hemodialysis Committee pertaining to new, emerging or unresolved issues that limit implementation of quality hemodialysis nursing care across BC. • Is actively engaged in increased knowledge exchange and promotion of standardized practices across the BC renal network. • Provides leadership and guidance to individuals new to the role of the Renal/ Clinical Nurse Educator.
3. Deliverables	<ul style="list-style-type: none"> • Development of provincial guidelines that will assist in achieving provincial consistency of standardized, high-quality hemodialysis nursing. • Optimization of knowledge exchange: <ul style="list-style-type: none"> ○ Support hemodialysis RNs and other renal nurses in completion of CNeph(C) exams through the facilitation of the annual CNeph(C) Study Group. ○ Organize the (hemodialysis) nurses’ professional

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	<p>breakout group session at the annual BC Kidney Days conference.</p> <ul style="list-style-type: none"> ○ Provide a robust network for discussion and resolution of day-to-day practice issues. ○ Provide Renal Nurse Educator mentorship to new RN educators.
<p>4. Composition</p>	<p><i>Active Membership:</i></p> <ul style="list-style-type: none"> ● Hemodialysis Renal/ Clinical Nurse Educators from each health authority renal program. ● One Renal Manager/ Director as co-Chair. ● Project Lead and/or Admin Coordinator from BC Renal. <p><i>Auxiliary Membership:</i></p> <ul style="list-style-type: none"> ● Representative(s) from the BC vascular access, peritoneal dialysis, home hemodialysis, social workers, nurse practitioners/ advanced practice nurses and other renal disciplines and communities who will participate on an as-needed basis, but will receive the relevant minutes of the meetings. <p><i>BC Renal Educators Group Chair:</i></p> <ul style="list-style-type: none"> ● The Chair will be chosen from the membership on a volunteer basis annually. ● Should there be no volunteers, the chairmanship of the group will be rotated among the HARPs in alphabetical order (e.g. HARP A followed by HARP B, etc.). ● All effort will be made for Chairs to serve a maximum of one one-year term consecutively, and for the Chair position to be rotated between the HARPs annually.
<p>5. Reporting Relationships</p>	<p>Reports to and collaborates with the BCR Hemodialysis Committee. Collaborates with the BCR Renal Administrators Committee and the BCR Vascular Access Educators Group.</p>

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6. Meetings	<p><i>Frequency of Meetings:</i></p> <ul style="list-style-type: none"> • Monthly video/ teleconferences (first Tuesday of the month, from 0900-1000) • Two face-to-face meetings planned for Spring and Fall. <p><i>Attendance at Face-to-Face Meetings:</i></p> <ul style="list-style-type: none"> • A representative from each HARP will attend the face-to-face meetings to ensure high-quality and representative discussions. <p><i>Agenda:</i></p> <ul style="list-style-type: none"> • Agenda items may be submitted to the Chair up until one week prior to the meeting. Agenda packages will be distributed approximately 5 days in advance of the meeting by the BC Renal administrative staff. <p><i>Minutes:</i></p> <ul style="list-style-type: none"> • The BC Renal administrative staff will record and distribute minutes. Distribution of minutes will occur within approximately two weeks of the meeting.
7. Staff Support	<ul style="list-style-type: none"> • Project Lead and/or Admin Coordinator, BC Renal. • Additional administrative assistance through administrative staff at BC Renal may be provided.