

**Terms of Reference
Innovative Approaches to Management of Hemodialysis
“Clinical Educators Group”**

Category	Description
1. Purpose	To enhance and foster excellence in the provision of education processes and materials which facilitate the achievement of patient independence in hemodialysis.
2. Responsibilities	<p>Develop, review, and update as needed, policies/ procedures/guidelines pertaining to the education of patients striving to enhance independence through home hemodialysis or hemodialysis provision within structured settings.</p> <p>To develop and refine provincial educational tools and approaches, in cooperation with professional educational consultants and communications specialists that ensure a high quality of care. The focus of these tools will be promotion of home hemodialysis and the augmentation of self management of hemodialysis patients in structured settings.</p> <p>To support educators in their day to day practice through encouragement of contact, dissemination of information, group problem solving, especially of those new to the role of offering education to patients.</p> <p>To work with the Operation group to establish and implement key indicators that reflect the qualitative evaluation of the patient selection, training, and re-certification process.</p>
3. Deliverables	<p>Implementation, with ongoing refinements of a unified provincial patient selection/training/maintenance and re-certification program that can be consistently implemented at a local level.</p> <p>Development of provincial educational process for education of new clinical educators, and to monitor the quality of education provided.</p> <p>Development of provincial standards and guidelines which support the ongoing educational needs of this patient population.</p> <p>Regular status report (q6 months), inclusive of review of indicators submitted to the Steering Committee.</p> <p>Periodic review of policies and protocols to ensure</p>

	<p>relevance and best practice.</p> <p>Identify resources required for achieving the above deliverables.</p>
<p>4. Composition</p>	<p>Provincial clinical lead – Nurse Educator</p> <p>All patient educators whose work focus upon home hemodialysis and/or the enhancement of patient self management within a structured setting.</p> <p>BCPRA Lead, External Networks</p> <p>BCPRA Director, Strategic Organizational Development and Stakeholder Engagement</p>
<p>5. Reporting Relationships</p>	<p>Reports to and directly accountable to the Steering Committee of the IAMHD.</p>
<p>6. Meetings</p>	<p>Minimum of every 6 months with understanding of contact by e-mail and teleconference on an as needed basis.</p>
<p>7. Staff Support</p>	<p>Administrative assistance through clerical staff at BCPRA.</p>
<p>8. Key individuals for inclusion on an as needed basis</p>	<p>BCPRA Director of Informatics and Statistics</p> <p>BCPRA Director of Business Planning</p> <p>Nephrologist closely associated with the independent hemodialysis program</p>