

BCPRA Renal Educators Group (BCPRA REG)
Terms of Reference
December 2014

Category	Description
<p>1. Purpose</p>	<p>The formation of the BCPRA Renal Educators Group supports the BCPRA vision to provide “<i>an innovative, integrated health system resulting in outstanding care for patients living with kidney disease</i>” and the BCPRA mission to “<i>integrate knowledge and practice for better kidney health</i>”.</p> <p>BCPRA REG provides a forum for the advancement of high quality, standardized hemodialysis nursing utilizing the principles of evidenced based, outcome focused, client centered care.</p>
<p>2. Responsibilities</p>	<p>We develop, review and update provincial guidelines related to hemodialysis nursing care.</p> <p>We liaise with other BCPRA committees and groups, professional, academic and corporate partners to evaluate and enhance educational processes and materials.</p> <p>We serve as a conduit and provide advice/direction to the HARPs and the Hemodialysis Committee pertaining to new, emerging or unresolved issues that limit implementation of quality hemodialysis nursing care across BC.</p> <p>We are actively engaged in increased knowledge exchange and promotion of standardized practices across the BC renal network.</p> <p>We provide leadership and guidance to individuals new to the role of the Renal Nurse Educator.</p>
<p>3. Deliverables</p>	<ul style="list-style-type: none"> • Development of provincial guidelines that will assist in achieving provincial consistency of standardized, high quality hemodialysis nursing. • Optimization of knowledge exchange: <ul style="list-style-type: none"> ○ Support hemodialysis RNs and other renal nurses in completion of CNeph exams through the facilitation of the annual CNeph Study Group. ○ Organize the nurses’ professional breakout group session at the annual conference BC Kidney Days. ○ Provide a robust network for discussion and resolution of day-to-day practice issues. ○ Provide Renal Educator Mentorship to new RN educators.

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4. Composition	<p><i>Active Membership</i> Hemodialysis nurse educators from each program (currently 10 programs in BC).</p> <p>Renal Manager/Director as co-Chair.</p> <p>Project Lead – BCPRA.</p> <p><i>Auxiliary Membership</i> Representative(s) from the BC vascular access, peritoneal dialysis, home hemodialysis, social workers, and other renal disciplines and communities who will participate on an as needed basis but will receive the relevant minutes of the meetings.</p> <p><i>BC Renal Educators Group Chair</i> Chair to be chosen from the membership on an annual basis. All effort will be made for Chairs to serve a maximum of one one-year term consecutively, and for the Chair position to be rotated between the HARPs annually.</p>
5. Reporting Relationships	<p>Reports to and collaborates with the BCPRA Hemodialysis Committee. Collaborates with the BCPRA Managers/ Directors Group and BCPRA Vascular Access Educators Group.</p>
6. Meetings	<p><i>Frequency of Meetings/Teleconferences</i> Monthly teleconferences (first Tuesday of the month, from 0900-1000) Two face-to-face meetings planned for Spring and Fall.</p> <p><i>Attendance at Face-to-Face Meetings</i> A representative from each Health Authority will attend the face-to-face meetings to ensure high-quality and representative discussions.</p> <p><i>Agenda</i> Agenda items may be submitted to the Chair up until one week prior to the meeting. Agenda packages will be distributed 5 days in advance of the meeting by the BCPRA administrative staff.</p> <p><i>Minutes</i> The BCPRA administrative staff will record and distribute minutes. Distribution of minutes will occur within one week of the meeting.</p>
7. Staff Support	<p>Project Lead, BCPRA. Administrative assistance through administrative staff at BCPRA.</p>