

**British Columbia Renal Educators Group (BCREG)**  
**Terms of Reference**  
**MAY 2010**

<b>Category</b>	<b>Description</b>
<b>1. Purpose</b>	Provides a forum for the advancement of high quality, standardized hemodialysis nursing utilizing the principles of evidenced based, outcome focused, client centered care.
<b>2. Responsibilities</b>	To develop, review and update clinical decision support tools (CDST) related to hemodialysis nursing care. Liaise with professional, academic and corporate partners to evaluate and enhance educational processes and materials. Serve as a conduit and provide advice/direction to the HARPs pertaining to new, emerging or unresolved issues that limit implementation of quality hemodialysis nursing care across BC. Support and provide mentorship to individuals new to the role of Educator.
<b>3. Deliverables</b>	<ul style="list-style-type: none"> <li>• Production of Clinical Decision Support Tools (CDST) that will assist in achieving provincial consistency of standardized, high quality hemodialysis nursing utilizing the process as per attachment</li> <li>• Develop a sustainable process to support hemodialysis RNs in completion of CNeph exams</li> <li>• Provide a robust network for discussion and resolution of day-to-day practice issues</li> </ul>
<b>4. Composition</b>	Hemodialysis nurse educators from each program (currently 10 programs in BC)  One representative from the BCVAEG who will participate on an as needed basis but will receive all minutes.  Renal Manager/Director as co-Chair  Lead, External Renal Networks - BCPRA  Chair to be chosen from the membership on an annual basis
<b>5. Reporting Relationships</b>	Reports to and collaborates with the BCPRA Managers/ Directors Group

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<p><b>6. Meetings</b></p>	<p><i>Frequency of Meetings/Teleconferences</i>  Monthly teleconferences (first Tuesday from 0900-1000)  Two face-to-face meetings planned for Spring and Fall.</p> <p><i>Agenda</i>  Agenda items may be submitted to the Chair up until one week prior to the meeting. Agenda packages will be distributed 5 days in advance of the meeting by the PRA administrative staff.</p> <p><i>Minutes</i>  The PRA administrative staff will record and distribute minutes Distribution of minutes will occur within one week of the meeting.</p>
<p><b>7. Staff Support</b></p>	<p>Lead – External Renal Networks, BCPRA  Administrative assistance through administrative staff at BCPRA</p>